

Hazeldene School

Extended School Closure Safeguarding Policy

Hazeldene School will continue to pay regard to the school's safeguarding policy and statutory guidance Keeping Children Safe in Education (KCSIE).

Hazeldene School will follow the Department for Education's advice **Coronavirus (covid19): safeguarding in schools, colleges and other providers** Published on 27th March 2020

Hazeldene School will:-

- Follow any updated advice received from local safeguarding partners
- Follow any updated advice received from local authorities regarding children with education, health and care (EHC) plans, the local authority designated officer and children's social care, reporting mechanisms, referral thresholds and children in need
- Continue to work closely with and support children's social workers and the local authority virtual school head (VSH) for looked-after and previously looked-after children. (Currently we have no LAC children)

If staff have any safeguarding concerns about a child they should act upon it and report it immediately to the designated safeguarding leads or deputy safeguarding leads.

School Closure general safeguarding; Hazeldene School will: -

For all pupils

- Frequent and ongoing general support and up to date information
- Daily contact with family home via dojo
- Advise as to how to make general contact with school (to be made clear through school website, the school phone lines and class dojo)
- Key phone numbers to be made available via dojo
- Staff to reply as necessary, immediately where concerns are safeguarding issues

For current child protection concerns

- Weekly phone contact with family home and/or social care
- Liaise with all necessary professionals as usual
- Attend any planned review meetings offering remotely attendance by phone in the case of imposed nationwide no social contact
- Use the CPOMS system to record and report.

For vulnerable families

- Regular telephone contact (at least weekly)
- Use the school's agreed system to record and report. CPOMS
- Food vouchers for those in receipt of FSM

Teachers will ensure:-

- Contact details are used through the use of school's remote access
- No personal information of pupils to be taken from the premises (paper copies etc)
- Any cause for concerns to be recorded and reported through the school's agreed system unless immediate danger / safety risk call Helen Ward, Victoria Kilroy, Joanne Sumner, Vicky Norman and Joanne Duchemin

Logistics

- Food will be provided via supermarket vouchers or the equivalent if possible.
- Where necessary and if possible in terms of current government advice, home visits will be undertaken by two staff, at least one will be designated child protection, this will be doorstep visits but children MUST be seen.

- Clear recording of families supported / attending and available for home visits and support

Safeguarding children onsite

When providing onsite care for children Hazeldene School will have a trained DSL, or deputy Safeguarding Lead (SL) or member of the Senior Leadership Team (SLT) in the premises at all times. In the case of a DSL or deputy not being available on site, they will be available to be contacted via phone or online video

Children moving schools

Hazeldene School will strongly discourage the movement of pupils from or to our schools during school closure. However, if a pupil does leave Hazeldene School during this time staff will ensure that we provide any receiving institution with relevant welfare and child protection information. This will be regarded as especially important where children are vulnerable. If any new pupils join us we will conduct a robust induction process which includes ensuring that we receive all necessary relevant information, especially welfare and child protection.

Safer recruitment/ volunteers and movement of staff

In line with the response to COVID-19 Hazeldene recognises that the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact. The school will not use volunteers at this time.

Remote learning - online safety away from school

Whilst work is being set remotely, online, Hazeldene staff will continue to look out for signs a child may be at risk. Any such concerns should will be dealt with as per our Safeguarding and Child protection policy and where appropriate referrals will still be made to children's social care and as required the police.

Hazeldene School will consider the safety of our children working online. We will abide by the same principles as set out in our staff code of conduct with special emphasis placed on the acceptable use of technologies, staff pupil/student relationships and communication including the use of social media. The staff code of conduct applies equally to any existing and new online and distance learning arrangements.

Hazeldene School will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

As described above Hazeldene School will be in regular contact with all families. Those communications will also be used to remind and reinforce the importance of children being safe online. It will be especially important for our parents and carers to be aware of what their children are being asked to do online, including the sites they will be asked to access.

Hazeldene School will suggest support for parents and carers to keep their children safe online, this may include sites such as:

- [Internet matters](#) - for support for parents and carers to keep their children safe online
- [London Grid for Learning](#) - for support for parents and carers to keep their children safe online
- [Net-aware](#) - for support for parents and carers from the NSPCC
- [Parent info](#) - for support for parents and carers to keep their children safe online
- [Thinkuknow](#) - for advice from the National Crime Agency to stay safe online
- [UK Safer Internet Centre](#) - advice for parents and carers

Providing online advice for mental health and wellbeing

Hazeldene School will ensure children working online have very clear reporting routes in place so they can raise any concerns whilst online. As well as reporting routes back to the school we will also signpost children to age appropriate practical support from the likes of:

- [Childline](#) - for support
- [UK Safer Internet Centre](#) - to report and remove harmful online content
- [CEOP](#) - for advice on making a report about online abuse

Additionally Hazeldene School will signpost children and their families to follow Public Health England most recent [advice](#) to support **mental health** during the Coronavirus outbreak. This will include the updated Public Health England [Every Mind Matters](#) platform with specific advice on maintaining good mental wellbeing during the outbreak.

Further Information:-

Hazeldene School will be mindful of the DfE **COVID-19 on vulnerable children and young people** – UPDATED [guidance](#): 13, 20, 21, 22 and 27, sections primarily relating to:

- Vulnerable children and children with an education, health and care (EHC) plan

This guidance provides a clarity that where pupils with EHC plans can safely remain at home, they should. AS alongside the local authority will consider the needs of all children and young people with an EHC plan, alongside the views of their parents, and make a risk assessment for each child or young person.

Hazeldene School will be also be mindful of **COVID-19 the updated [guidance](#) about temporary closures**