

PERSON SPECIFICATION

JOB TITLE: Teaching Assistant

Attributes	Essential	Preferred	Source
Education/ Qualifications	NVQ Level 3	Sounds Write	Application form / Certificates
Experience	Minimum of 2 years experience of working as a classroom assistant or similar, within the last 5 years.	Experience of supervising others	Application form
Skills/ Knowledge/ Aptitude	<p>Understanding of methods of teaching and learning.</p> <p>Knowledge of and ability to contribute to the planning and development of educational activities.</p> <p>Good communication and interpersonal skills.</p> <p>Good organisational and time management skills.</p> <p>Ability to supervise others effectively.</p> <p>Ability to work collaboratively with teachers and others.</p> <p>Ability to take responsibility and work with autonomy within set boundaries.</p> <p>Ability to use ICT to develop learning activities.</p>		<p>Application form / interview</p> <p>Application form / interview</p> <p>Application form / interview</p> <p>Application form / interview</p> <p>Application form / interview</p> <p>Application form / interview</p> <p>Interview (test)</p>
Motivation	<p>Willingness to undertake appropriate professional development.</p> <p>Commitment to equality principles.</p>		<p>Interview</p> <p>Interview</p>
Physical	Ability to meet physical needs of pupils		Interview
Other	Willingness to undertake First Aid training	Current First Aid Certificate	Certificate