



Headteacher: Mrs H Ward

Stancliffe Road
Bedford
MK41 9AT
Tel: 01234 300100
Fax: 01234 300102
Email: office@hazeldeneschool.co.uk
www.hazeldeneschool.co.uk

24th March 2017  Safeguarding Standard

FINAL REMINDER RE: KNEBORTH HOUSE TRIP



Dear Parents/Guardians,

The final arrangements for our Knebworth House trip (31.03.17) are as follows:



- Please ensure your child is in school at 8:30am on the morning of our trip, come in via the main office. The coach is leaving promptly at 9:00am.
- Ensure your child has appropriate footwear and a waterproof coat.
- Your child will need to bring their packed lunch in a **named carrier bag**, including enough water for the day. If you would like the school to provide a packed lunch for your child, please let your class teacher know by **Monday 27th March** (please be aware, a school packed lunch **does not** include a drink)
- As always we will take any in-school medication with us, however, if your child suffers from travel sickness or hayfever, please medicate them before arriving at school on that day. If your child suffers from travel sickness (and needs medication) please inform the class teacher by **Monday 27th March**.
- We will depart Knebworth House at around 3:00pm and we estimate a return to school at 4:00pm. If we are late due to unforeseen circumstances (such as bad traffic) a text will be sent to notify you.
- Please pick your children up from the **usual place** on this day, also please be aware that to ensure the safety of all the children, we will be coming back to class for a register before pick up.



Thank you for your continued support, we are thoroughly looking forward to the Fabulous Finish of our Victorian topic.



Mrs Fleckney and Mrs Chapman

