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Dear Parents and Carers,

I hope you had an enjoyable summer.

I am writing to let you know about a new system we are introducing at lunchtimes for children with special dietary requirements and/or allergies.

The kitchen Manager, Andrea McGrellis with the support of all staff and kitchen and lunchtime supervisors are fully aware of the special medical dietary requirements and allergies of all the children at Hazeldene. To support this knowledge and as an additional safeguarding measure, we are introducing a system of alert wristbands to be worn at lunchtime. This idea was discussed with many parents during the summer term who all responded very favourably to the idea.

For any child with a vegetarian diet, they will be issued with a green wristband at the start of lunchtime. For a child with any other medical dietary requirement or allergy such as a nut allergy or dairy intolerance, they will be issued with a red wristband. No writing, medical information or the child's name will be on the wristband. The band will simply serve as an additional alert to all the adults who will then refer to the child's written record of their specific need. At the end of lunchtime, the wristbands will be collected in ready for the next day.

Please complete the form below (whether your child has a school dinner or packed lunch) and where a dietary or requirement or allergy is indicated, please provide written details.

We request that should there be any changes to your child's dietary circumstances, that these are put in writing for the attention of Andrea McGrellis, Kitchen Manager.

Thank you for your support.

Kind regards,

Mrs Vicky Norman and Andrea McGrellis  
SENDCo/ KS2 Leader Kitchen Manager

FAO: Kitchen Manager, Andrea McGrellis

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Please tick

Dietary requirement/ Allergy (please circle below):

Vegetarian                  Gluten                  Lactose                  Nuts

Other (please specify): \_\_\_\_\_

