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Dear Parents/Carers

Re: Contingency planning and risk management

The school does not wish to raise concerns any more than necessary concerning COVID-19, however we wish to make parents aware that following advice from Public Health England and Bedford Borough we have put some contingency plans into place in the unlikely event that schools are instructed to close either partially or fully.

At the moment Public Health England are advising all schools to remain open as normal and that no additional action is necessary unless there is a positive diagnosis of an individual at school.

Each year group will be planning contingency work that will last for one week initially, and this will be reviewed if necessary.

Please can I ask that if you are planning to travel abroad in the future that you let us know when and where you are travelling to as there are a number of staff and children in school that could be particularly affected by the virus.

Regarding school trips, until we are provided with additional guidance, all trips will be going ahead.

A number of parents have asked if antibacterial hand gel can be brought into school, we have ensured there is hand gel available in each classroom. Public Health England are advising that hand washing for 20 seconds is the best method of ensuring good hygiene. We are checking throughout the day to ensure that all hand wash stations have soap readily available and we will be monitoring that the children wash their hands routinely.

Thank you for your continued support.

Mrs Helen Ward
Headteacher



Leadership & Management Standard